



**Rose Kennedy Greenway Conservancy
Finance, Audit & Risk Management Committee Meeting
Tuesday, May 3rd, 2022 – 12pm
185 Kneeland Street, 2nd Floor, Boston**

Meeting Minutes

Committee Members Present in Person: N/A (This meeting was available via Zoom conferencing due to suspension of the provision of the Open Meeting Law requiring an in-person quorum by an order signed by Governor Charles Baker on March 12, 2020, due to COVID-19.)

Committee Members Present: Karen Johnson, Rosalind Gorin, Conor Finley, Linda See, Katherine Fichter, Jenny Morse.

Committee Members Not Present: Deniz Johnson

RFKGC Staff Present: Chris Cook, Tracey Cooke, Britt Miller

Non-Committee Members Present: Matt Conti, Investment Committee

Open Session

Chair Karen Johnson called the meeting to order in Open Session with a quorum present, at 12:05 pm.

- 1. Upon a motion made by Ms. Karen Johnson and seconded by Ms. Katherine Fichter, the minutes from the March 15, 2022 meeting were unanimously approved.**

Ms. Linda See recused herself from the meeting at 12.07pm



2. **Upon a unanimous roll call, the Committee voted to enter Executive Session for the purpose of discussing the Investment Advisory RFP. From 12:08 pm to 12:51 pm the committee met in Executive Session.**

Ms. Linda See rejoined the meeting at 12:52pm

3. Ms. Cooke presented the annual review of the Enterprise Risk Management Matrix. She noted that there were limited changes from the prior year. Ms. Cooke communicated that inadequate funds for operation remained at yellow as COVID is still a consideration and segregation of duties was also yellow due to recent high employee turnover.

Mr. Matt Conti left the meeting at 12:58pm

4. Ms. Cooke reviewed the Conservancy's list of Vendors which exceeded \$10,000 on an accrual basis in 2021. Block by Block was noted to be the top vendor again in 2021 and NELM was second for their work in 2021 on the Parcel 2 project.

Ms. Katherine Fichter left the meeting at 1:09pm

5. No members of the public were in attendance or sought to be heard.

Upon a motion made by Ms. Karen Johnson and seconded by Ms. Rosalind Gorin, the Finance, Audit and Risk Management Committee of the Rose Kennedy Greenway Conservancy Board of Directors was unanimously adjourned at 1:15 pm.

Next scheduled FARMC meeting: September 7, 2022, 12:00 pm
