



**Rose Kennedy Greenway Board of Directors Meeting  
Tuesday, December 11, 2018 – 5:30 pm  
185 Kneeland Street, 1<sup>st</sup> Floor, Boston**

**Meeting Minutes**

**Board Members Present In Person:** Brad Snyder, Bryant McBride, Bud Ris, Carmine Gaurino, Chris Betke, Deniz Johnson, Doug Husid, James Chan, Jim Kalustian, John Pregmon, John Shea, Karen Diane Johnson, Kathryn Burton, Mark Boyle, Robertstone Goodridge, Robyn Reed, Rosalind Gorin, Susanna Lavoie

**Board Members Absent:** Alli Achtmeyer, Daniel Sieger, Jane Pappalardo, Kim Sherman Stamler, Tom O'Brien

**RFKGC Staff Present:** Alan Auger, Bob Stigberg, Erin Webb, Grace Hagemann, Jesse Brackenbury, Keelin, Lucas Cowan, Rachel Lake, Samantha McGinnis, Talia Aronson, Tracey Cooke

**Open Session**

Greenway Board Chair Jim Kalustian called the meeting to order in Open Session with a quorum present, in person, at 5:50pm.

1. Chair Kalustian called for a motion to approve the minutes from the September 25, 2018 meeting of the Board of Directors. **Upon a motion made by Chris Betke, and seconded by Kathryn Burton, the minutes were unanimously approved.**

Chair Kalustian called for a motion to approve the minutes from the October, 27, 2018 Revenue meeting of the Board of Directors. **Upon a motion made by Mark Boyle, and seconded by Bryant McBride, the minutes were unanimously approved.**

2. Robyn Reed, Kathryn Burton, Chair Kalustian, and Bud Ris spent time praising Board service of four departing members, John Pregmon, Chris Betke, James Chan, Beedee Ladd, and Jane Pappalardo.
3. Chair Kalustian discussed the nominations of Brad Snyder, Carmine Guarino, Deniz Johnson, and Rosalind Gorin to the Greenway Conservancy's Board, each for a three-year term beginning 1/1/19 and ending 12/31/22.

*Brad Snyder, Carmine Guarino, Deniz Johnson, and Rosalind Gorin excused themselves from the meeting.*



**On a motion made by Chris Betke, and seconded by John Pregmon, the Board voted unanimously to accept Brad Snyder, Carmine Guarino, Deniz Johnson, and Raslin Gorin on the Conservancy Board.**

*Brad Snyder, Carmine Guarino, Deniz Johnson, and Rosalind Gorin rejoined the meeting.*

4. Chair Kalustian called for a motion to re-appoint Bud Ris, Conservancy nominee and Mark Boyle, MassDOT nominee, each for a second and final 3-year term with the Board. **On a motion made by Chris Betke , and seconded by John Pregmon, the Board voted unanimously to have Bud Ris and Mark Boyle serve a second 3-year term with the Board, expiring 12/31/21.**
5. Chair Kalustian discussed the nomination of Board members Bud Ris and Karen Johnson to continue as Co-Chairs of the Finance Audit and Risk Management Committee; the nomination of Board member Karen Johnson to continue as Chair of the Investment Committee; and the nomination of Board member Kathryn Burton to continue as Chair of the Development Committee. **On a motion made by Doug Husid, and seconded by Susanne Lavoie, the Board voted unanimously to appoint Bud Ris and Karen Johnson as Co-Chairs of the Finance and Audit Risk Management Committee, to appoint Karen Johnson as Chair of the Investment Committee, and to appoint Kathryn Burton as Chair of the Development Committee.**

Board members asked questions about the Board and Committee meeting schedule for 2019.

6. Executive Director, Jesse Brackenbury, discussed the 2018 Results and 2019 Goals. Ms. Johnson commented that Chinatown cleanliness was extremely difficult for reasons beyond the Conservancy's control and that the check minus should be marked as a check. Chair Kalustian acknowledged the hard work put in by the Conservancy in finalizing the BID. Ms. Lavoie asked if the BID will have two seats on the Board.
7. Director of Finance and Administration, Tracey Cooke, presented the 2019 budget. Board members asked questions about the projected revenue and fundraising/community events for the 10-year anniversary. Mr. Ris suggested that all Board members donate \$10K in 2019 in honor of the 10 year anniversary. Mr. Ris added that the Finance and Audit Risk Management Committee reviewed the budget in detail and approved it.

**On a motion made by Doug Husid, and seconded by Chris Betke, the Board voted unanimously to approve the 2019 Budget.**



8. Director of Maintenance and Capital, Bob Stigberg, presented the \$181K Rings Fountain Lights and Programming Procurement. Board members asked questions about training costs, the service contract, warranty, sound, and the potential cost of adding music. The Board discussed the pros and cons of adding music. Mr. Stigberg then presented the \$525K Basic Maintenance Services Contract Procurement. Mr. Ris noted that the Finance Audit and Risk Management Committee reviewed and recommended these procurements to the Board for approval.

**On a motion made by Bryant McBride, and seconded by Bud Ris, the Board voted unanimously to approve the Rings Fountains Lights and Programming Procurement and the Basic Maintenance Services Contract Procurement.**

9. Mr. Brackenbury discussed two minor changes to the approved Strategic Business Plan. He added that the Conservancy's mission statement is out of date and that the long process to update will be concluded for a discussion and vote at the March 2019 Board meeting.
10. Mr. Brackenbury offered Greenway updates. He updated the Board on the new contract with Trillium, Parcel 2's site content, and Greenway Gala logistics.
11. No members of the public present sought to be heard.

**The Rose Kennedy Greenway Conservancy Board Meeting was adjourned, upon a motion made by Chair Kalustian and seconded by Mark Boyle, and a unanimous vote in favor was held at 7:29pm.**