

**Rose Kennedy Greenway Board of Directors Meeting
Tuesday, February 5, 2015 – 5:30 pm
185 Kneeland Street, 4th Floor, Boston**

Meeting Minutes

Board Members Present In Person: Georgia Murray, Clinton Bench, Chris Betke, James Chan, Janelle Chan, Bob Gore, Jane Pappalardo, Young Park, Colleen Richards Powell, Jerome Smith

Board Members Participating On Phone: Helen Chin Schlichte, Jim Kalustian, Beedee Ladd, Chris Manfredi

Board Members Absent: Martin Lynn, Tim Morningstar, John Pregmon, Robyn Reed

RFKGC Staff: Jesse Brackenbury, Steve Anderson, Lucas Cowan, Laura Jasinski, Darryl Milton, Michael Nichols, Stuart Shillaber, Renee Wood

Open Session

Greenway Board Chair Georgia Murray called the meeting to order in Open Session with a quorum present, in person, at 5:41pm.

1. Chairwoman Murray then called for a motion to approve the minutes from the October 27, 2014 and November 11, 2014 meetings of the Board of Directors. **On a motion by Bob Gore, and seconded by Young Park, the minutes were unanimously approved by roll call vote.**
2. Ms. Murray then asked for a motion to confirm Janelle Chan, Executive Director of the Asian Community Development Corporation and an appointee of the Chinatown Residents Association, to the Greenway Board of Directors to fill an open seat. **On a motion by Helen Chin Schlichte, and seconded by James Chan, Ms. Chan's nomination was unanimously approved by roll call vote.**
3. Ms. Murray then asked for a motion to confirm Janelle Chan and Robyn Reed to the Board's Finance, Audit and Risk Management Committee (FARMC). **On a motion by Colleen Richards Powell, and seconded by Clinton Bench, Ms. Chan & Ms. Reed's nominations were unanimously approved by roll call vote.**
4. Executive Director Jesse Brackenbury presented a mid-year update on the Conservancy's Fiscal Year 2015 operating budget. Mr. Brackenbury communicated to the Board that the Conservancy's budget was still balanced, but that staff was proposing to the Board a 20% increase from the earlier Board-approved budget due to three non-recurring items: the acquisition of 13 new parcels from MassDOT; the forthcoming North End Improvement

Project; and updates to the expected budget of the Greenway's Janet Echelman sculpture. Mr. Brackenbury presented to the Board that both higher revenues and higher expenses were forecast that would keep the operating budget in balance.

5. Project Manager Laura Jasinski provided a comprehensive update to the Board on the status of the Janet Echelman public art sculpture slated for installation over the Greenway in May 2015. Ms. Jasinski detailed the process by which partner buildings were selected and provided an overview on estimated costs and significant philanthropic support received for the project.

Director of Park Operations Steve Anderson and Superintendent of Horticulture Stuart Shillaber detailed plans to improve various horticultural and infrastructural elements in the North End Park through a project to begin in the Spring of 2015. Mr. Anderson and Mr. Shillaber detailed failing or sub-standard elements of the North End Park that date to original construction of the park, including faulty lighting systems, issues with 21 park benches, and an invasive weed in the boxwood plant beds. Mr. Shillaber detailed a community process that included a community meeting in March 2014 that incorporated a nationally recognized expert in landscape design as well as considerable community feedback in reaching the scope of work proposed by Conservancy staff.

Ms. Murray addressed the past use of Board-designated funds in limited circumstances to leverage other forms of private giving with regard to its proposed use with the same intended impact on the proposed North End improvement project.

On a motion made by Young Park, and seconded by Bob Gore, the procurements for the Echelman public art project and the North End improvement project were both unanimously approved by a roll call vote.

Ms. Murray then asked for a motion to approve the mid-year FY15 operating budget as amended, including the use of \$100,000 in Board designated funds for the North End Park improvements. **On a motion by Bob Gore, which was seconded by Janelle Chan, the mid-year FY15 operating budget as amended was unanimously approved by a roll call vote.**

6. Ms. Murray addressed the recent resignation of Martin Suuberg from the Conservancy's Board of Directors to make way for a new appointment from the Secretary for Energy and Environmental Affairs. Ms. Murray informed the Board that Mr. Suuberg had been promoted to the position of Commissioner of Environmental Protection and that a new nominee would soon be sent to the Conservancy Board. Ms. Murray asked that it be recorded that Mr. Suuberg served with particular distinction on the Conservancy Board and that his contributions to the Board were appreciated.

7. Mr. Brackenbury and Mr. Anderson provided an update to the Board on two matters: a number of small procurements primarily impacting horticultural and maintenance activities, as well as an update on 13 new parcels slated to be included in the Conservancy's new proposed two-year lease with MassDOT

Mr. Anderson outlined the location of the proposed new parcels, offered an analysis of their current status, and outlined the expected capital needs of the new parcels.

Mr. Brackenbury outlined the group of small procurements.

Ms. Murray then asked for a motion to approve the slate of four small procurements as a group. **On a motion by Jane Pappalardo, and seconded by Jerome Smith, the small procurements were unanimously approved by roll call vote.**

8. Mr. Brackenbury provided updates on other Greenway activities.
9. No members of the public present sought to be heard.

The Rose Kennedy Greenway Conservancy Board Meeting was adjourned, upon a motion made by Clinton Bench and duly seconded by Chris Betke, and a unanimous vote in favor was held at 7:03pm.