

**Rose Kennedy Greenway Board Meeting  
Tuesday, December 13, 2022 -5:30 pm**

**Meeting Minutes**

**Board Members Present:** Matt Conti, Jenny Morse, John Shea, Kim Sherman Stamler, Susanne Lavoie, Doug Husid, Rosalind Gorin, Linda See

**Board Members Not Present:** Alli Achtmeyer, Yvonne Garcia,

**Conserservancy Staff Present:** Alex Rogers Pittman, Chris Cook, Karlecia Berganza, Keelin Caldwell, David Dalena, Tracey Cooke, Muyi Okundaye, Britt Miller, Audrey Lopez, Abby Parker, Bob Stigberg

**Board Members meeting virtually:** Conor Finley, Deniz Johnson, Karen Johnson, Tom O'Brien, Kirsten Hoffman, Carmine Guarino, Robertstone Goodridge, Rebecca Lee, Hilina Ajakaiye, Bradley Snyder

**Invited Guests Present:** N/A

**Members of the Public Present:** N/A

**Open session**

1. **Doug Husid called for a motion to approve the minutes from the 9/13/22 meeting of the Board of Directors. Upon a motion made by Linda See and seconded by Bradley Snyder, the minutes were unanimously approved.**
2. Husid then discussed the departure of board members, Robertstone Goodridge, Karen Johnson, Kim Sherman Stamler, Thomas O'Brien, and Susanne Lavoie who are terming out. Husid and other members expressed gratitude on behalf of the Conservancy for their dedicated service to the board.
3. On behalf of the nominating committee, Snyder presented the qualifications and background of Sayed Saleh for a Conservancy board seat. **Upon a motion made by Matt Conti and seconded by Husid the motion to confirm Sayed Saleh passed unanimously.** Snyder presented the qualifications and background of Jennifer Fang for a Mayoral appointee seat. **Upon a motion made by See and seconded by Jenny Morse, the motion to confirm Jennifer Fang passed unanimously.**

**Snyder moved to renominate See, Rebbeca Lee, and Morse for second terms on the board. Upon a motion made by Husid and seconded by Conti, the vote was passed unanimously. Lee, Morse & See recused themselves from the vote.**

**Snyder moved to elect and reelect a slate of officers including Husid and John Shea returning to their respective positions as Chair and Vice Chair and Lee and Deniz Johnson for Clerk and Treasurer. Upon a motion was seconded by Conti, the motion passed unanimously. Lee recused herself from the vote.**

4. Bob Stigberg, Director of Maintenance and Capital, provided an update on Chin Park Lighting. He noted that construction for the project began and will be completed in the Spring.
5. Alex Rogers Pittman, Director of Development, presented specific language required by the City of Boston to extend the Chin Park Lighting Community Preservation Act grant. **Upon a motion made by Lee and seconded by Johnson, the board authorized and empowered Tracey Cooke to make, enter into, sign, seal and deliver on behalf of the Rose Kennedy Greenway Conservancy a contract for Chin Park Lighting with the City of Boston. The motion passed unanimously.**
6. Stigberg presented a procurement for the board's consideration for lighting and pathway design for parcels 19, 21, and 22. **Upon a motion made by Tom O'Brien and seconded by Lee, the board approved a \$262,089 increase to the existing AECOM design contract for parcels 19, 21, and 22 for the production of 100% construction documents. The motion passed unanimously.**
7. Chris Cook, Executive Director, presented an extension to the park services contract. Board discussion included potential timelines and scopes of services for a future RFP. **Upon a motion made by Matt Conti and seconded by Lee, the board voted to increase the Park Services contract in the amount of \$82,162 for the current contractual term and \$902,189 for an additional contract year for a total of \$984,351. The motion passed unanimously.**
8. Cook and Tracey Cooke, Director of Finance and Administration, presented the proposed 2023 Budget. Cook highlighted that it was largely a maintenance budget except for activities with dedicated funding, such as the dance series being presented by Amazon and the Greenway Business Improvement District. The 2023 proposed budget would be balanced by the board's authorization of the use of reserves. **Upon a motion made by Conti and approved by Johnson, the board approved the 2023 budget. The motion passed unanimously.**
9. Keelin Caldwell, Director of Programs and Community Engagement, provided updates for the Park Use Guidelines. **Upon a motion made by Conti and seconded by Snyder, the board approved the updates to the Rose Kennedy Greenway guidelines. The motion passed unanimously.**
10. Abby Parker, Director of Horticulture, discussed the Asset Mapping and Baseline upgrade Procurement Recommendation. **Upon a motion made by Husid and seconded by Snyder, the conservancy board approved \$105,000, committed by an anonymous foundation, for the procurement of materials and labor from Cambridge Landscape Co**

**. Inc. for mapping of our irrigation assets and upgrading of The Greenway irrigation system technology. The motion passed unanimously.**

11. Cook discussed the Greenway Business Improvement District Renewal, noting that the Bid members voted to reauthorize the BID for another five years. The contract for the next five years of funding must be completed by June to prevent an interruption of funding. A four party agreement from MassDOT, BID, City of Boston & the Conservancy has been agreed to. New language included in the MOU Conservancy control of banners in the park, increased funding for programming, public art and capital improvements.
12. Rogers Pittman gave fundraising and gala updates, she mentioned that Gala and Glow were a success this year and the Greenway surpassed the 2021 fundraising budget, with excess funds transferring over to 2022. She reported that 2022 will set a new record for the fundraising goal. Hillaina Ajakaiye secured a grant for the Greenway through MeetBoston. The board discussed a desire to connect further with the downtown district residents through the park, public art, and programming. Husid said that they should also focus on turning the Greenway into a city resource, while O'Brien added the importance of the entrepreneur community becoming Greenway stakeholders.
13. Cook provided other conservancy updates, including potential plans for Dewey Square, the planned Conservancy maintenance facility and DEI goals.
14. There were no members of the public present for questions.

**The Rose Kennedy Greenway Conservancy Board Meeting was adjourned, upon a motion made by Husid and seconded by Johnson, and a unanimous vote in favor at 7:24pm.**