



**Rose Kennedy Greenway Conservancy FARMC meeting
Wednesday, December 5, 2023 12:00 pm**

Meeting Minutes

Committee Members Present via Zoom: Rosalind Gorin, Linda See, Deniz Johnson, Michael Bonetti, Kirsten Morse

Committee Members Present in Person: N/A

Committee Members Not Present: Sayed Saleh, Jenny Morse

Conservancy Staff Present in Person: Tracey Cooke, Karlecia Berganza

Invited Guests Present via Zoom: N/A

Members of the Public Present: N/A

Open Session

1. Chair Deniz Johnson called the meeting to order in Open Session with a quorum present, at 12:04 pm. **Upon a motion made by Ms. Johnson and seconded by Michael Bonetti, the minutes from the September 12, 2023 meeting were unanimously approved.**
2. Tracey Cooke presented the current procurement requests for various projects: Masonry: The Greenway has requested up to \$250,000 for masonry work to occur between January 1, 2024 and June 30, 2026. The RFP was posted to The Greenway's website and mailed directly to qualified Minority and Women-Owned Businesses. Two contractors responded, both who have worked with The Greenway in the past. **The committee noted their approval of JWG Restoration LLC, for the 2.5 year masonry contract. This procurement will go to the Board for final approval, as it exceeds \$125k.**

Mural Projection: The Conservancy requested authorization of \$135,000 to be paid to EPSON for the purchase of projectors and related software/technology equipment to enable the projection, animation and video artwork on the Dewey Square Mural. The committee agreed that the 2023 projections, using rented equipment, were highly successful. **The committee noted their approval for the contract with EPSON. This procurement will go to the Board for final approval, as it exceeds \$125k.**

Art Fabrication: The staff sought authorization of \$125,000 in a procurement to BRM Production Company for the design, fabrication and production of the steel house element of LaRissa Rogers' 2024 artwork, "Going to Ground". The artwork will celebrate the first Black woman and one of the first Black land and homeowners in Boston's history. **The committee noted their approval for the contract with BRM Production Company.**



This procurement will go to the Board for final approval, as it exceeds \$125k.

Gala Tent and Furnishings: Greenway staff requested that the committee approve Peak Event Services to furnish the tent and furnishings for the Greenway Gala, at a cost of \$113,000. **Upon a motion made by Ms. Johnson and seconded by Mr. Bonetti, the procurement for Peak Event Services to provide the Gala tent and furnishings was unanimously approved.**

Mural Painting: Greenway staff requested that the committee approve \$65,000 to be paid to Overall Murals Company for design consultations, materials, labor and painting production for the painting of Jeffrey Gibson's 2024 mural on Dewey Square. **Ms. Johnson moved to approve \$65,000 for Overall Murals Company, Rosalind Gorrin seconded. The motion was unanimously approved.**

3. Ms. Cooke reviewed the 2024 Operating and Capital Budgets. The overall Operating Budget for 2024 is projected to increase to \$7.5M with a minor surplus (\$2k). Revenue increases are across the board, occurring in Fundraising, Earned Income (weather issues in 2023) and the renewal of our foundational funding agreements. Expense increases primarily relate to additional programming aligning with the increases in funding. For the Capital Budget, a minor deficit is projected (\$6k). **Ms. Johnson motioned to approve the 2024 Operating and Capital Budgets, providing they result in a combined minor surplus. Mr. Bonetti seconded, and the motion was unanimously approved.**
4. Ms. Cooke gave Finance and Administration updates. She informed the committee that the department's Accounting Manager will be on intermittent leave and that a part-time consultant will be hired to fill in over the term of his leave. Ms. Cooke also mentioned that discussions continue with MassDOT regarding the construction of a maintenance facility. Chris Cook will provide an update on this during the upcoming Board meeting.
5. No members of the public were present for comments.

Upon a motion made by Ms. Johnson and seconded by Kirsten Hoffman, the Finance, Audit and Risk Management Committee of the Rose Kennedy Greenway Conservancy Board of Directors unanimously adjourned at 12:48 pm

Next scheduled FARMC meeting: March 21st, 2024; 12:00 PM.